



## Policy for award of scholarships and free ships.

Vidyasagar Metropolitan College is dedicated to providing financial assistance to students based on financial need, attendance, and academic performance in their most recent university examinations. The following rules and regulations outline the student-friendly process for applying for and receiving financial aid.

### Application Process

1. **Submission of Applications:** Students must submit their financial aid applications for the current semester during the CU form fill-up process, which takes place before the end-of-semester examinations, as per the notice from the competent authority. Fee concessions begin from the 2nd semester. Financial aid is not automatically renewed; students must reapply each semester and provide updated documentation.
2. **Supporting Documents:** Applications must include all required supporting documents as specified in the notice.
3. **Deadline:** Applications must be submitted by the specified deadline. Late applications will not be considered.

### Conditions of Aid

1. **Academic Progress:** Recipients of financial aid must maintain satisfactory academic progress as defined by the college.
2. **Attendance:** Students must continue to meet attendance requirements to remain eligible for financial aid.
3. **Financial Need:** Recognizing the diverse economic backgrounds of its student body, the college allocates resources to support those facing financial constraints.

### Selection Process

1. **Review by Subcommittee:** The Student Welfare and Scholarship Subcommittee holds a meeting to set the criteria and select students for financial assistance based on submitted applications.
2. **Criteria for Selection:** Selection is based on financial need, attendance records, and academic performance in the most recent university examinations.
3. **Approval:** The proposed names and amounts for assistance are presented to the finance committee and governing body for approval.



## Notification and Disbursement

1. **Posting of Results:** Once approved, the list of students receiving financial aid and the corresponding amounts are posted on the student notice board.
2. **Disbursement of Funds:** Financial aid funds are disbursed to the selected students as per the approved list and amounts.

## Appeals

Students who are denied financial aid may appeal the decision by submitting a written appeal to the convenor, Student Welfare and Scholarship Subcommittee.

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