



জ্ঞান, ত্যাগ, সেবা

বজ্রাদপি কঠোরানি

2.5.A

**Mechanism of internal/  
external assessment is  
transparent**

বিদ্যাসাগর মেট্রোপলিটন কলেজ



## I. INTRODUCTION

Vidyasagar Metropolitan College, being affiliated to the University of Calcutta, has designed its evaluation process in accordance with the extant rules and regulations of the University of Calcutta. During the assessment tenure of 2018- 2019 to 2022- 2023, there has been a transition from the old Yearly 1+1+1 system to the new CBCS Semester mode as summerised, below:

Program	Academic Session	Year	System
B.A /B.Sc	2018-19	1st	CBCS/ Semester based
		2nd & 3rd	Yearly 1+1+1
B.Com		1st & 2nd	CBCS/ Semester based
		3rd	Yearly 1+1+1
B.A /B.Sc	2019-20	1st & 2 <sup>nd</sup>	CBCS/ Semester based
		3rd	Yearly 1+1+1
B.Com			CBCS/ Semester based
B.A /B.Sc /B.Com	2020-21, 2021-22 & 2022-23		CBCS/ Semester based



## II. MODALITIES OF MID TERM AND TEST EXAMINATIONS

Prior to the advent of the CBCS system, the College had to conduct two examinations per year apart from the periodic class tests taken by the departments. The first examination was a Mid Term Test carried out by means of a centralized routine issued by the Examination Subcommittee. Appropriate notice for the same was circulated amongst the students. The second one was the Test Examination conducted prior to the Final University Yearly Examination. The question pattern of the Test Examination was identical to that of the Final Examination. This was also conducted by a centralized routine issued by the Examination Subcommittee. The students were duly notified and even study leave was given to them before the onset of the Test examination. Students are well mentored regarding the course structure and Examination modalities during their Orientation Program held soon after admission to this college.

Orientation and mentoring program is notified to newly admitted students well in advance through proper notice :

### VIDYASAGAR METROPOLITAN COLLEGE

NOTICE- 12/9/2022

### ORIENTATION AND MENTORING PROGRAM OF SEMESTER I HONOURS STUDENTS, 2022

DATE	CLASS	PROGRAM	TIME	VENUE	ASSIGNMENTS
19.09.22 (MONDAY)	PHYSIOLOGY HONOURS (PHYA)	Orientation	11.00am-12.00 noon	201	ALL TEACHERS OF CONCERNED DEPARTMENT
		Mentoring	12.00 noon--1.00 pm		
	PHYSICS HONOURS (PHSA)	Orientation	11.00am-12.00 noon	108	
		Mentoring	12.00 noon--1.00 pm		
	GEOGRAPHY HONOURS (GEOA)	Orientation	12.00 noon--1.00 pm	Geography Lab	
		Mentoring	01.00 pm-02.00 pm		
	MATHEMATICS HONOURS (MTMA)	Orientation	02.00 pm-03.00 pm	108	
		Mentoring	03.00 pm-04.00 pm		
	BENGALI HONOURS (BNGA)	Orientation	02.30 pm-3.30 pm	Geography Lab	
		Mentoring	03.30 pm-4.30 pm		
	POL.SC. HONOURS (PLSA)	Orientation	02.00 pm-3.00 pm	201	
		Mentoring	03.00 pm-4.00 pm		
	ENGLISH HONOURS (ENGA)	Orientation	12.30 pm-1.30 pm	Auditorium	
		Mentoring	01.30 pm-2.30 pm		
B.COM. HONOURS	Orientation	03.00 pm-4.00 pm	Auditorium		
	Mentoring	04.00 pm-5.00 pm			



A model slide of orientation program regarding examination modalities is given below:

< **Orientation Program** [edit] [search] [menu]

Total Credit	20	20	20	20	20	20	18/38
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### EVALUATION

- **Assessment in each Semester is divided in to three parts:**  
**C1+C2+C3**
- **C1 & C2:** These will be of **20% of total marks** of each course & will be based on **class attendance and internal exam.**  
*(Students will be informed about the modalities of internal assessment in advance.)*

19/38

- **C3: 80% of the total marks. Further divided into:**  
**Practical Based Courses: 50+30**  
*50 (University semester end theory exam)+30 (Semester end Practical exam)*  
  
**Other subjects: 15+65**  
*15 (Tutorial conducted by college) + 65 (University semester end exam)*
- **Result: C1+C2+C3 & shall be awarded in form of grade point (GP).**

20/38

### EVALUATION

- Attendance will be calculated from the date of commencement of classes or date of admission whichever is later.
- Attendance **60% to 75%** - 6 Marks
- Attendance **75% to 90%** - 8 Marks
- Attendance **90% & above** - 10 Marks
- The candidates remaining absent in the internal examination will be awarded zero (0) marks.
- Marks obtained in Internal Assessment (i.e., marks for attendance and marks of internal examination taken together) shall be retained for the entire duration of his/her enrolment.

21/38



**Vidyasagar Metropolitan College**  
(Erstwhile Vidyasagar Evening College)  
(NAAC Accredited)

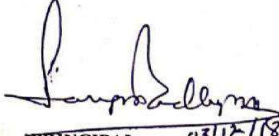


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## VIDYASAGAR METROPOLITAN COLLEGE

### ROUTINE FOR MID TERM EXAMINATION 2018 B.A/B.SC- 2ND YEAR

DATE	2.15 PM TO 3.15 PM	3.30 PM TO 4.30 PM	4.45 PM to 5.45 PM	6 PM TO 7 PM
10.12.18 MONDAY	B.A HONOURS ( SEMINAR )			ECOG (113)
11.12.18 TUESDAY		PHYG (201) PHSG (PHSG LAB)	PLSG (104)	HISG (107)
12.12.18 WEDNESDAY		BOTG (104) GEOG (202)	SOCG (104) CEMG (108)	
13.12.18 THURSDAY		MTMG (104) ZOOG (108)	STSG (108)	BNGG (108)
14.12.18 FRIDAY	B.SC HONOURS (113)			ENGG (108)
15.12.18 SATURDAY	B.COM HONOURS (SEMINAR)			HING (108)

  
PRINCIPAL 03/12/18  
Principal  
Vidyasagar Metropolitan College  
Kolkata-700 006

  
CONVENER, EXAMINATION SUB COMMITTEE



## VIDYASAGAR EVENING COLLEGE

Routine & Room Allotment for B.A., B.SC. IIND yr. Test Examination, 2019

9<sup>th</sup> MARCH, 2019, SATURDAY

SERIAL NO.	SUBJECT	YEAR	TIME	ROOM
1	ENGA (Paper-III)	2 <sup>ND</sup>	2.15 P.M. - 6.15P.M	SEMINAR HALL
2	SNGA (Paper-III)	2 <sup>ND</sup>	2.15 P.M. - 6.15P.M.	113
3	PLSA (Paper-III)	2 <sup>ND</sup>	2.15 P.M - 6.15P.M	113
4	GEOA (Paper-III)	2 <sup>ND</sup>	2.15 P.M.- 6.15P.M.	GEO DEPT.
5	PHSA (Paper-III)	2 <sup>ND</sup>	2.15 P.M.- 6.15P.M	SEMINAR HALL
6	MTMA (Paper-III)	2 <sup>ND</sup>	2.15 P.M. - 6.15P.M	104
7	PHYA (Paper-III)	2 <sup>ND</sup>	2.15 P.M. - 6.15P.M	PHY DEPT

11<sup>TH</sup> MARCH, 2019, MONDAY

SERIAL NO.	SUBJECT	YEAR	TIME	ROOM
1	ENGA (Paper-IV)	2 <sup>ND</sup>	2.15 P.M. - 6.15P.M	SEMINAR HALL
2	BNGA (Paper-IV)	2 <sup>ND</sup>	2.15 P.M. - 6.15P.M	113
3	PLSA (Paper-IV)	2 <sup>ND</sup>	2.15 P.M. - 6.15P.M	113
4	GEOA (Paper-IV)	2 <sup>ND</sup>	2.15 P.M. - 4.15 P.M	GEO DEPT.
5	PHSA (Paper-IV)	2 <sup>ND</sup>	2.15 P.M. - 4.15 P.M	SEMINAR HALL
6	MTMA (PaperIV)	2 <sup>ND</sup>	2.15 P.M. - 6.15P.M	104
7	PHYA (Paper-IV)	2 <sup>ND</sup>	2.15P.M - 4.15 P.M	PHY DEPT

12<sup>TH</sup> MARCH, 2019, TUESDAY

SERIAL NO.	SUBJECT	YEAR	TIME	ROOM
1	ENGG	2 <sup>ND</sup>	4 P.M. - 7 P.M	109
2	PLSG	2 <sup>ND</sup>	4 P.M. - 7 P.M	SEMINAR HALL
3	BOTG	2 <sup>ND</sup>	4 P.M. - 6P.M	106
4	STATG	2 <sup>ND</sup>	4 P.M. - 6 P.M	106



13<sup>TH</sup> MARCH, 2019, WEDNESDAY

SERIAL NO.	SUBJECT	YEAR	TIME	ROOM
1	SOCG	2 <sup>ND</sup>	4 P.M. - 7 P.M.	113
2	ECOG	2 <sup>ND</sup>	4 P.M. - 7 P.M.	SEMINAR HALL
3	PHSG	2 <sup>ND</sup>	4 P.M. - 6 P.M.	105
4	ZOOG	2 <sup>ND</sup>	4 P.M. - 6 P.M.	PHY. DEPT.


14<sup>TH</sup> MARCH, 2019, THURSDAY

SERIAL NO.	SUBJECT	YEAR	TIME	ROOM
1	BNGG	2 <sup>ND</sup>	4 P.M. - 7 P.M.	113
2	HING	2 <sup>ND</sup>	4 P.M. - 7 P.M.	113
3	MTMG	2 <sup>ND</sup>	4 P.M. - 7 P.M.	SEMINAR HALL
4	PHYG	2 <sup>ND</sup>	4 P.M. - 6 P.M.	PHY DEPT

15<sup>TH</sup> MARCH, 2019, FRIDAY

SL NO.	SUBJECT	YEAR	TIME	ROOM
1	GEOG	2 <sup>ND</sup>	4 P.M. - 6 P.M.	GEO DEPT
2	HISG	2 <sup>ND</sup>	4 P.M. - 7 P.M.	SEMINAR HALL
3	CEMG	2 <sup>ND</sup>	4 P.M. - 6 P.M.	113

  
PRINCIPAL  
Principal  
Vidyasagar Evening College  
Kolkata-700006

  
S. Saha.  
CONVENER  
EXAMINATION SUB COMMITTEE



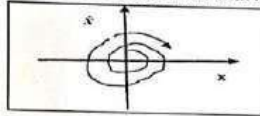
Departments regularly conducts continuous internal assessments (CIA) in different modes, some of examples are given :

### Question Papers of CIA (MTMA, Semester-III, 2022-2023)

VIDYASAGAR METROPOLITAN COLLEGE  
 CONTINUOUS INTERNAL ASSESSMENT, 2022  
 SUBJECT: MTMA SEMESTER-II FULL MARKS-20  
 DATE: 02.09.2022 TIME: 1 HOUR

Each question below is followed by four possible answers of which exactly one is correct. Choose the correct option with justification.

- Full Marks -  $2 \times 10 = 20$
- The Cartesian equation for the curve describing the polar equation  $r^2 = \sin 2\theta$  is  
 (a)  $(x^2 + y^2)^2 = 2xy$  (b)  $(x^2 + y^2)^3 = 2xy$  (c)  $x^2 + y^2 = 2xy$  (d)  $x^2 + y^2 = xy$
  - $\lim_{(x,y) \rightarrow (0,0)} \frac{xy(x^2 - y^2)}{x^2 - y^2}$  is  
 (a) 1 (b) 0 (c) 12 (d) Does not exist
  - Let  $f(x, y) = \frac{xy}{x^2 + y^2}$ ,  $(x, y) \neq (0, 0)$   
 $= 0$ ,  $(x, y) = (0, 0)$  then at the point (0,0)  
 (a) f is only continuous (b) f is both continuous and differentiable  
 (c) f is not continuous (d) None of these
  - If  $u = x^4 - y^4$  and  $x = \cos t, y = \sin t$ . Then  $\frac{du}{dt}$  is  
 (a)  $4(x^3 \sin t + y^3 \cos t)$  (b)  $-4(x^3 \sin t + y^3 \cos t)$  (c)  $4(x^3 \sin t - y^3 \cos t)$  (d) None of these
  - Choose the correct answer with respect to the following figure:



- the eigen values of the system are real and of same signs
  - the eigen values of the system are real and of opposite signs
  - the eigen values of the system are purely imaginary
  - the eigen values of the system are conjugate complex numbers.
- General solution of  $x \frac{dy}{dx} + y = y^2 x^3 \cos x$ , is  
 (a)  $\frac{1}{xy} + x \sin x - \cos x = C$  (b)  $\frac{1}{xy} - x \sin x + \cos x = C$   
 (c)  $\frac{1}{xy} + x \cos x - \sin x = C$  (d)  $\frac{1}{xy} + x \sin x + \cos x = C$
  - The order of the differential equation whose general solution is given by  $y = (C_1 + C_2) \cos(x + C_3) + C_4 e^{x+C_5}$ , where  $C_1, C_2, C_3, C_4, C_5$  are arbitrary constant is  
 (a) 5 (b) 4 (c) 3 (d) 2
  - The particular integral of the second order differential equation  $(D^2 - 2D + 2)y = 5 \cos x$  is  
 (a)  $\cos x - 2 \sin x$  (b)  $\cos x + 2 \sin x$  (c)  $-\cos x + 2 \sin x$  (d)  $\cos x - \sin x$
  - The particular integral of the second order differential equation  $D^2(D^2 + D + 1)y = x^2$  is  
 (a)  $\frac{x^4}{12} + \frac{x^3}{8}$  (b)  $\frac{x^4}{12} - \frac{x^2}{8}$  (c)  $\frac{x^4}{4} + \frac{x^2}{6}$  (d)  $\frac{x^4}{4} - \frac{x^2}{6}$
  - The singular solution of the differential equation  $y = px + \frac{c}{p}$  where  $p = \frac{dy}{dx}$  is  
 (a) a circle (b) an ellipse (c) a hyperbola (d) a parabola

Syamairee Chosh Sanjivdar.







VIDYASAGAR METROPOLITAN COLLEGE  
CONTINUOUS INTERNAL ASSESSMENT, 2022  
SUBJECT: MTMA SEMESTER-II FULL MARKS-20  
DATE: 03.11.2022 TIME: 1 HOUR

Each question below is followed by four possible answers of which exactly one is correct.  
Choose the correct option with justification.  
Full Marks -  $2 \times 10 = 20$

- (1) Which of the following is not a field.  
(a)  $(\mathbb{Q}, +, \cdot)$  (b)  $(\mathbb{Z}_p, +, \cdot)$ ,  $p$  is prime (c)  $(\mathbb{Z}, +, \cdot)$  (d)  $(M_2(\mathbb{Z}), +, \cdot)$
- (2) Cardinality of a finite Integral Domain cannot be  
(a) 2 (b) 5 (c) 3 (d) 6
- (3) Which of the following is not a field.  
(a)  $\mathbb{Z}/2\mathbb{Z}$  (b)  $\mathbb{Z}/3\mathbb{Z}$  (c)  $\mathbb{Z}/5\mathbb{Z}$  (d)  $\mathbb{Z}/4\mathbb{Z}$
- (4) The number of zero divisor of the ring  $(\mathbb{Z}_6, +, \cdot)$  is  
(a) 0 (b) 2 (c) 3 (d) 4
- (5)  $R$  is a commutative ring with unity,  $M$  is an Ideal of  $R$  and  $R/M$  is a finite Integral Domain. Then  
(a)  $M$  is a minimal Ideal (b)  $M$  is a maximal Ideal  
(c)  $M$  is not a maximal (d) None of the above
- (6) Let  $f, g : \mathbb{R}^2 \rightarrow \mathbb{R}^2$  be defined by  $f(x, y, z) = (x, |y|, z)$ ,  $g(x, y, z) = (x+1, y-1, z)$ . Then  
(a) both  $f, g$  are linear (b) neither  $f$  nor  $g$  is linear (c)  $g$  is linear but not  $f$  (d)  $g$  is linear but not  $f$
- (7) Consider the matrix  $\begin{pmatrix} 0 & 1 & 2 & 0 \\ 1 & 0 & 1 & 0 \\ 2 & 1 & 0 & 2 \\ 0 & 0 & 2 & 0 \end{pmatrix}$ . Then  
(a)  $M$  has no real eigenvalues (b) All real eigenvalues are positive  
(c) All real eigenvalues (d)  $M$  has both positive and negative eigenvalues
- (8) Let  $S = \{(x, y, z) \in \mathbb{R}^3 : x + y + z = 0\}$  be a subspace of  $\mathbb{R}^3$ . Which of the following is true?  
(a)  $(1, 0, -1), (0, 1, -1)$  is a basis of  $S$  (b)  $(1, -1, 0), (1, 0, -1)$  is a basis of  $S$   
(c)  $(1, -1, 0), (1, 0, -1)$  is linearly independent but not a basis of  $S$  (d) none of these
- (9) Which one of the following is not true?  
(a)  $\mathbb{R}$  is a vector space over  $\mathbb{C}$  (b)  $\mathbb{C}$  is a vector space over  $\mathbb{R}$   
(c)  $\mathbb{R}$  is a vector space over  $\mathbb{Q}$  (d)  $\mathbb{R}$  is a vector space over  $\mathbb{Z}$
- (10) Which one of the following are subspaces of  $\mathbb{R}^3$ ?  
(a)  $\{(x, y, z) \in \mathbb{R}^3 : x + 2y = 0, 2x + 3z = 0\}$  (b)  $\{(x, y, z) \in \mathbb{R}^3 : 2x + 3y + 4z - 3 = 0, z = 0\}$   
(c)  $\{(x, y, z) \in \mathbb{R}^3 : x \geq 0, y \geq 0\}$  (d)  $\{(x, y, z) \in \mathbb{R}^3 : x - y = 0, y = 0\}$

Sujanasree Anosh Sarkar





**Department of Mathematics  
Vidyasagar Metropolitan College**

**Marks of Continuous Internal Assessment**

**Subject: MTMA Semester-III**

**Session: 2022-2023**

Sl. No.	Name	Roll No.	Date of Examinations	
			02.09.2022 (FM-20)	03.11.2022 (FM-20)
1	ASHIKA ALI	21-BSC-MTMA-0003	12	13
2	AMITA DEY	21-BSC-MTMA-0009	AB	AB
3	RAHUL KUMAR KESHRI	21-BSC-MTMA-0010	16	10
4	SAHIL SAHA	21-BSC-MTMA-0013	10	17
5	RAKESH MAITY	21-BSC-MTMA-0014	18	15
6	PROSENJIT SENGUPTA	21-BSC-MTMA-0015	14	12
7	SOFIKUL ALAM	21-BSC-MTMA-0017	10	10
8	TANMAY SAHA	21-BSC-MTMA-0018	12	12
9	SAYANI DEY	21-BSC-MTMA-0020	14	14
10	RAHUL BOSE	21-BSC-MTMA-0021	10	12
11	ANUPAM GIRI	21-BSC-MTMA-0023	18	16

*Syamamree Chosh Sanfidar.*





## CLASS TEST

VIDYASAGAR METROPOLITAN COLLEGE

DEPARTMENT OF GEOGRAPHY

I SEMESTER HONOURS (CC- – GEOTECTONICS AND GEOMORPHOLOGY THEORY)

Dated: 23.11.2022

Time: 01 hour

FULL MARKS-20

Category - A

Answer **any five** questions (each withing **150 words**) (2×5 = 10)

1. Define map.
2. Define positive and retrograde vernier scale.
3. What is generating globe?
4. Distinguish between magnetic and true bearing.
5. What is UTM projection?
6. Why map projection is necessary?
7. What is whole circle bearing?

Answer **any one** question (within **500 words**) (10×1 = 10)

8. Briefly discuss the properties of map projections.
9. Discuss the concept of different types of scales.



STATEMENT OF MARKS OF CLASS TEST DATED 23.11.2022  
I SEMESTER HONOURS

SL. NO	STUDENT ID	NAME	MARKS OBTAINED
1	22/0002	KOUSHIK ROY	8
2	22/0003	SUBHAJIT MANDAL	7
3	22/0004	TRISHA GHARAI	6
4	22/0005	PAPAN JANA	Ab
5	22/0007	SATYAJIT MAJHI	12
6	22/0008	SOURAV BANDURI	10
7	22/0009	PATHIKRIT GANGOPADHYAY	10
8	22/0010	SK ABDUL FAYYID	8
9	22/0011	MOUMITA MONDAL	8
10	22/0012	CHONDAN GOSWAMI	Ab
11	22/0013	SUBHADWIP GHOSH	8
12	22/0014	BARSHA BISWAS	Ab
13	22/0015	SWAPNANIL SAHA	8
14	22/0016	RIDHIMAN SAHA	6
15	22/0017	PRIYANGSU SARKAR	6
16	22/0018	SUDIPTA DAS ROY	8
17	22/0019	SADHANA BARAI	6
18	22/0020	SOHINI PAUL	5
19	22/0022	ADITI CHANDA	10
20	22/0023	MOHINI HALDER	7
21	22/0024	ANKITA GHOSH	6
22	22/0025	DEVLENA ROY	8
23	22/0026	ASMITA SAHA	8
24	22/0027	SAYAN CHOWDHURY	Ab
25	22/0028	SHIPAK MAHATO	7
26	22/0029	SOURISH CHATTOPADHYAY	7
27	22/0030	ARITRA DUTTA	6
28	22/0031	ARGHADEEP SARKAR	6
29	22/0032	ASMITA MUKHERJEE	7
30	22/0033	NABANITA SAHA	Ab
31	22/0034	CHANDRADRITA GUHA MAJUMDER	8
32	22/0035	ANJALI PAUL	10
33	22/0036	DISHA DAS	8
34	22/0037	SUBHAM Das	Ab
35	22/0038	PRIYAS PAUL	Ab
36	22/0039	PRIYANGSHU SUR	7
37	22/0040	SOURODEEP ROY	8
38	22/0041	PURBA SENAPATI	6
39	22/0042	SWARNAJIT SAHA	7

*Dipansita Nayak*  
29.11.22



## CLASS TEST

VIDYASAGAR METROPOLITAN COLLEGE

DEPARTMENT OF GEOGRAPHY

I SEMESTER HONOURS (CC- – GEOTECTONICS AND GEOMORPHOLOGY THEORY)

Dated: 20.12.2022

Time: 01 hour

FULL MARKS-20

**Category - A**

Answer **any five** questions (each withing **150 words**)

(2×5 = 10)

1. What is meant by compensation in the context of the theory of isostasy?
2. What is meant by plate tectonics?
3. What is meant by active margin?
4. What is peneplain?
5. What is hanging valley?
6. What is exfoliation?
7. What is hydrolysis?

Answer **any one** question (within **500 words**)

(10×1 = 10)

8. Discuss the various types of impact of weathering on land surface.
9. Explain the landforms produced by fluvial action.



বিদ্যাসাগর মেট্রোপলিটন কলেজ





STATEMENT OF MARKS OF CLASS TEST  
I SEMESTER HONOURS

Date : 20/12/22

SL. NO	STUDENT ID	NAME	MARKS OBTAINED
1	22/0002	KOUSHIK ROY	8
2	22/0003	SUBHAJIT MANDAL	8
3	22/0004	TRISHA GHARAI	7
4	22/0005	PAPAN JANA	6
5	22/0007	SATYAJIT MAJHI	14
6	22/0008	SOURAV BANDURI	8
7	22/0009	PATHIKRIT GANGOPADHYAY	12
8	22/0010	SK ABDUL FAYYID	10
9	22/0011	MOUMITA MONDAL	8
10	22/0012	CHONDAN GOSWAMI	AB
11	22/0013	SUBHADWIP GHOSH	AB
12	22/0014	BARSHA BISWAS	.
13	22/0015	SWAPNANIL SAHA	8
14	22/0016	RIDHIMAN SAHA	7
15	22/0017	PRIYANGSU SARKAR	8
16	22/0018	SUDIPTA DAS ROY	8
17	22/0019	SADHANA BARAI	7
18	22/0020	SOHINI PAUL	6
19	22/0022	ADITI CHANDA	12
20	22/0023	MOHINI HALDER	8
21	22/0024	ANKITA GHOSH	8
22	22/0025	DEVLENA ROY	10
23	22/0026	ASMITA SAHA	10
24	22/0027	SAYAN CHOWDHURY	AB
25	22/0028	SHIPAK MAHATO	AB
26	22/0029	SOURISH CHATTOPADHYAY	8
27	22/0030	ARITRA DUTTA	AB
28	22/0031	ARGHADEEP SARKAR	7
29	22/0032	ASMITA MUKHERJEE	8
30	22/0033	NABANITA SAHA	8
31	22/0034	CHANDRADRITA GUHA MAJUMDER	8
32	22/0035	ANJALI PAUL	10
33	22/0036	DISHA DAS	AB
34	22/0037	SUBHAM Das	8
35	22/0038	PRIYAS PAUL	8
36	22/0039	Priyanshu Sur	AB
37	22/0040	Souradeep Roy	7
38	22/0041	Purba Senapati	8
39	22/0042	Swarnajit Saha	AB

Hilanjana Pray...  
24/12/22



### III. MODALITIES OF INTERNAL EXAMINATIONS

The CBCS system involves Semester wise examination i.e, a single year entails an Odd and Even Semester. Prior to every examination, the University issues notice mentioning the tenure for a particular Internal Examination. Such notice is forwarded to the students both via online and offline mode for communication. Consequently the Examination Subcommittee of the College then holds a meeting to finalize the dates for a said examination. This is followed by a couple of further notice- one meant for the students where specific dates of examination of respective subjects along with the concerned Room No. is being mentioned and the other notice is served for the faculties wherein the duty schedule is stated.

According to UG CBCS Regulations of the University of Calcutta, apart from the Internal Assessment Examination, Tutorial Examination for a few subjects are also held during the same time period. In either cases, the examination takes place in the form of written examination or assignments, group discussions or viva voce as directed by concerned UG Board of Studies. The Departments having Honours subjects use their discretion to conduct Internal Evaluation or Tutorial Examination for their Honours students within the stipulated time frame, whereas, Internal and Tutorial Examinations for General courses are conducted centrally under the supervision of the Examination Subcommittee. The Question papers are set, in accordance to the guidelines of UGBOS of the respective subjects, by the departments and requisite photocopies of the same are made with the assistance of the College Office at least two days prior to the date of examination. Attendance Sheets (Blank) for the examination is taken from the office. The said sheets duly filled need to be submitted to the office for record, keeping a photocopy of the same in the department.

The Internal examinations are usually conducted in offline mode, however during Covid Pandemic period examinations were conducted online as per guidelines issued by University of Calcutta and Govt. of West Bengal. During the pandemic, Online Examinations were held for both UG Honours and UG General Programmes. Question papers were sent via official email of the respective departments and students were instructed to upload their answer scripts or assignments in that same email within a considerable time frame as directed by the University of Calcutta. The overall process was monitored meticulously by the Heads of the Departments along with their colleagues.



Routine for Internal Examination are issued as:

**VIDYASAGAR METROPOLITAN COLLEGE**  
**INTERNAL EXAMINATION & TUTORIALS, 2022**  
**SEMESTER-III (GENERAL)**

DATE	10.30 AM TO 11 AM	11.30 AM TO 12 NOON	12.30 PM to 1 PM	1.30 PM TO 2 PM	2.30 PM TO 4 PM
09.12.22 FRIDAY					ECOG (302)- 1.30- 2.30 PM ECOG- TUTORIAL (302)- 2.30- 4.30 PM
12.12.22 MONDAY		PHYG (201) PHSG (PHSG LAB)	PLSG (104)	HISG (107)	ENGG-TUTORIAL (107) PLSG-TUTORIAL (101)
13.12.22 TUESDAY		BOTG (BOT. LAB.) GEOG (202)	SOCG (104) CEMG (108)		ENGG-LCC 2- TUTORIAL (108)
14.12.22 WEDNESDAY		MTMG (104) ZOOG (108)	ENGG- LCC 2 (104)	BNGG (108)	SOCG-TUTORIAL (108)
15.12.22 THURSDAY			ALL GENERAL SEC HING (101), ENCG (108), ENGG (104)/PLSG (107)	ENGG (108)	HISG-TUTORIAL (104) MTMG-TUTORIAL (104)
16.12.22 FRIDAY		ALL GENERAL SEC PHYG, MTMG (201) GEOG (202)		HING (108)	BNGG-TUTORIAL (108) HING-TUTORIAL (104)

*[Signature]*  
Teacher-in-charge

*[Signature]* 06/12/22  
Convener, Exam Subcommittee

**SCHEDULE OF INTERNAL EXAMINATION 2022-SEMESTER-III AND SEMESTER-V**

	SEMESTER-III- GENERAL	SEMESTER-III-HONS	SEMESTER-V- GENERAL	SEMESTER-V-HONS
NUMBER OF EXAMINEES	56	77	43	52
DATE	10.12.22	10.12.22	10.12.22	10.12.22
SUBJECT	Information Technology and Its Application in Business	Information Technology and Its Application in Business	Auditing & Assurance	Auditing & Assurance
TIME	4:00 p.m – 4:30 p.m	4:00 p.m – 4:30 p.m	5:00 p.m – 5:30 p.m	5:00 p.m – 5:30 p.m
ROOM NO	301 (SI No 1-28) 303 (SI No 45-65)	302	304 (SI No 1-21) 103 (SI No 22-43)	305
DATE	10.12.22	10.12.22	10.12.22	10.12.22
SUBJECT	Business Mathematics & Statistics	Business Mathematics & Statistics	TAXATION-II	TAXATION-II
TIME	4:00 p.m – 4:30 p.m	4:00 p.m – 4:30 p.m	5:00 p.m – 5:30 p.m	5:00 p.m – 5:30 p.m
ROOM NO	301 (SI No 1-28) 303 (SI No 45-65)	302 (SI No 1-77)	304 (SI No 1-21) 103 (SI No 22-43)	305 (SI No 1-52)
DATE	13.12.22	13.12.22	13.12.22	13.12.22
SUBJECT	FINANCIAL ACCOUNTING – II	FINANCIAL ACCOUNTING – II	CORPORATE ACCOUNTING	CORPORATE ACCOUNTING
TIME	4:00 p.m – 4:30 p.m	4:00 p.m – 4:30 p.m	5:00 p.m – 5:30 p.m	5:00 p.m – 5:30 p.m
ROOM NO	301 (SI No 1-28) 303 (SI No 45-65)	302 (SI No 1-77)	304 (SI No 1-21) 103 (SI No 22-43)	305 (SI No 1-52)
DATE		13.12.22		13.12.22
SUBJECT		Indian Financial System		Macroeconomics (15 mins) Advanced Business (15 mins)
TIME		4:00 p.m – 4:30 p.m		5:00 p.m – 5:30 p.m
ROOM NO		302 (SI No 1-77)		305 (SI No 1-52)

*[Signature]*  
07/12/2022  
Teacher-in-charge  
Vidyasagar Metropolitan College  
Kolkata 700 006

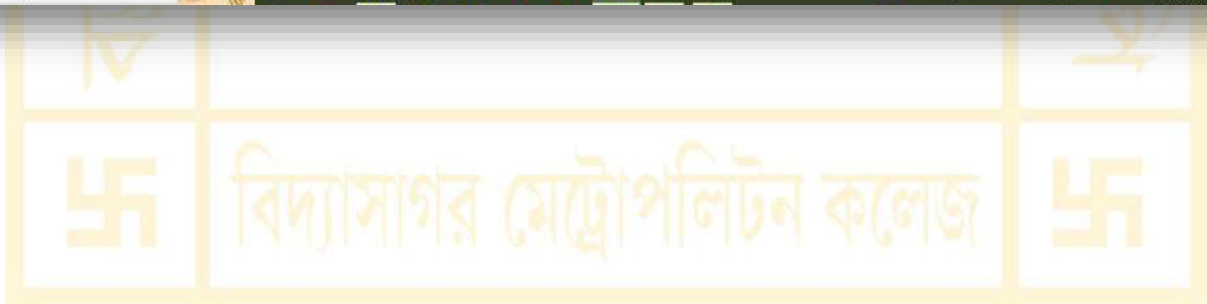




Website notification regarding Internal Examinations are uploaded as :

The screenshot shows a web browser window with the URL [veca.ac.in/news\\_notices.php](http://veca.ac.in/news_notices.php). The page has a dark red navigation bar with the following menu items: HOME, ABOUT US, ACADEMICS, RESEARCH, ADMISSION, LIBRARY, FACILITIES, ACTIVITIES, RTI, IQAC, NAAC, NOTIFICATION, CONTACT, LOGIN. The main content area displays a list of notices, with a red rectangular box highlighting the following entries:

28.11.2020	<b>Internal Examination-BCom Part II-2020</b> The relevant question paper (Auditing) of BCom Part II (Hons and General) Internal Examination 2020.	<a href="#">Detail</a>
22.11.2020	<b>Schedule for Internal Examination 2020 for BCom(Hons and General) (Semester)</b> The Schedule for Internal Examination 2020 for BCom(Hons and General) (Semester)	<a href="#">Detail</a>
22.11.2020	<b>Schedule for Internal Examination 2020 for BCom (Hons and General) (1+1)</b> The Schedule for Internal Examination 2020 for BCom (Hons and General)(1+1)	<a href="#">Detail</a>
21.11.2020	<b>B.A/ B.Sc Internal Examination 2020 for Sem II, Sem IV, Part I &amp; Part II</b> As per instruction of Calcutta University Internal examination for B.A/B.Sc Semester II, Semester IV, Part I, Part II, Part I supplementary and Part II supplementary will start from 26/11/2020 as per attached schedule. Students are directed to check the schedule and follow the given instructions carefully Principal	<a href="#">Detail</a>
19.11.2020	<b>BCom Part I (H+G) and Part II (H+G), 2020</b> The students in list enclosed and are willing to write the Intermediate Examination 2020 for BCom Part I and Part II (1+1) system) must fill up the Google form in the college website ( <a href="http://www.veca.ac.in">www.veca.ac.in</a> ). The last date of form fill up is 21st November, 2020.	<a href="#">Detail</a>
12.11.2020	<b>Date of Internal Examinations</b> This is to inform all mid semester students of the CBCS pattern. (B.A-B.Sc- B.Com Honours/General streams), that the internal examinations of CC, GE, AECC-2 (CNVS for 2nd Sem), SSC-B (4th Sem), LCC-2 (Bangali/Hindi for 4th Sem B.A General) papers for 2nd & 4th semester would be held over ONLINE mode from 20.11.2020 onwards. Detailed notice & routine would follow soon. Students of B.A/B.Sc/ B.Com Part-I & Part-2, both of Honours & General Stream are asked to note that their internal examination of all papers would commence on & from 01.12.2020, over ONLINE mode. Detailed notice & routine would follow soon. Students of 4th Semester may clear their backlog 2nd Semester papers, if any, this time, in November-2020. Students of Annual system, appearing in Part-2 exams, may also clear the backlog papers of Part-1, if any, in December-2020. B.Com (CBCS) students may also clear their backlog Sem-2 & 4 papers if any, in	

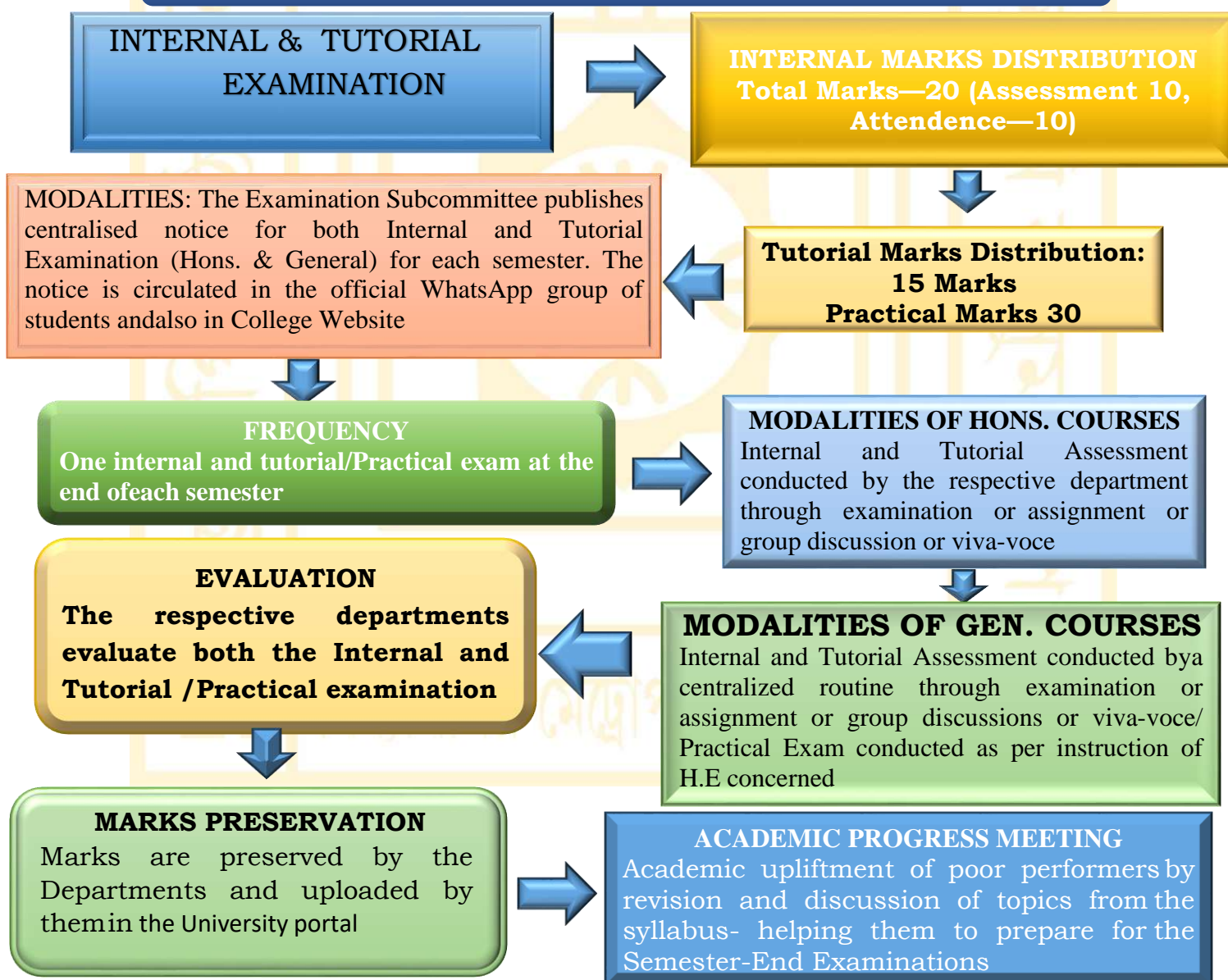




#### IV. PRESERVATION OF INTERNAL AND TUTORIAL EXAMINATION MARKS

Upon successful completion of the Internal and Tutorial Examinations, the marks of the same are preserved by the Departments and uploaded by them in the University portal within stipulated time period as informed by the University. The statement of marks are kept in the custody of the respective departments. Based on the students' performance, the faculty members delve in the matter and work out methods for academic development of the poor performers by revision and discussion of topics from the syllabus. These actions help the students in preparing for the Semester-End Examinations.

#### FLOW DIAGRAM OF INTERNAL & TUTORIAL







**Calcutta University portal interface for entry of Examination Marks :**

cueexamwindow.in/MarksEntryPractical.aspx?rand=19/07/2024-13:22:36

University of Calcutta কলিকাতা বিশ্ববিদ্যালয় B.A/B.Sc SEMESTER - VI, 2024 CU137

\* College: VIDYASAGAR METROPOLITAN COLLEGE(137)

\* Subject Type: GENERAL \* Subject: CHEMISTRY (CEMG)

\* Roll No.: 289 \* Course: DSE-B2

SEARCH

Srl.	Roll No.	Registration No.	Subject Code	Practical Marks [FM 30]
1	213137-22-0006	137-1111-0384-21	CEMG	
2	213137-22-0011	137-1112-0385-21	CEMG	
3	213137-22-0012	137-1115-0382-21	CEMG	

SAVE & CONTINUE CONFIRM

**Sample Tabulation Sheet for Internal Examination Marks entry :**

Page 1 of 1  
Print Date : 23/09/2023

**UNIVERSITY OF CALCUTTA**  
Statement of marks (Internal Assessment)  
B.A./B.Sc. SEMESTER - VI (Honours/General/Major) examination (Under CBCS), 2023

College : VIDYASAGAR EVENING COLLEGE(137) Subject : E00G Course : DSE-B2 Subject Category : GENERAL Assessment Type : INTERNAL  
Course Name : ECONOMIC HISTORY OF INDIA (1857-1047) Roll No : 6324

Srl No.	Roll Numbers	Registration Numbers	Class Attendance Marks obtained [FM 10]	Internal Examination Marks obtained [FM 10]	Total Internal Assessment Marks obtained [FM 20]
1	202137-12-0004	137-1211-0247-20	08	06	14
2	202137-12-0016	137-1211-0274-20	08	07	15
3	202137-12-0013	137-1211-0307-20	08	07	15
4	202137-12-0014	137-1211-0309-20	08	05	13
5	202137-12-0020	137-1211-0321-20	08	08	16

No. of Marks Submitted: 5 No. of Absent Candidates: No. of RA Candidates: No. of NA Candidates:

SUPARNA NANDY PAL Entered By: EXAMINER Designation: 8651677703 Moblia No: Sufarna Nandy (RA) Examiner/Scrutinizer: Sufarna Nandy (NA) Signature with Date: 23/09/23

Signature of the Head of the Department with date: Signature of Principal/OIC with date & seal: 23/09/23

[Duty filled Marks statement to be submitted to the office of the PRINCIPAL VIDYASAGAR METROPOLITAN COLLEGE KOLKATA-700 006]



## V. MODALITIES OF EXTERNAL ASSESSMENT OR END-SEMESTER EXAMINATION

Vidyasagar Metropolitan College, being affiliated to the University of Calcutta, has designed its evaluation process in accordance with the extant rules and regulations of the University of Calcutta.

- a) The University of Calcutta initiates the End-Semester Examination Enrolment process through an online portal. The said Online Enrolment process is communicated to the students through Notice by the College. The notice is available in the college website as well as circulated in the official WhatsApp group of the faculties and the departmental students.

Notice regarding University Examination form fill up in college website is displayed as :

The screenshot shows a web browser window displaying the news/notices page of Vidyasagar Metropolitan College. The page has a navigation menu at the top with links for HOME, ABOUT US, ACADEMICS, RESEARCH, ADMISSION, LIBRARY, FACILITIES, ACTIVITIES, RTI, IQAC, NAAC, NOTIFICATION, CONTACT, and LOGIN. The main content area is a table of notices. Two notices are highlighted with red boxes:

Date	Notice Title	Action
30.01.2023	Notice for students interested to study in semester VI, 2023. Please check the 'know more' link.	<a href="#">Detail</a>
30.01.2023	Refund of admission fees 2022 Please click "know more" for details.	<a href="#">Detail</a>
13.12.2022	CU Examination Routine Sem III -V Please click the attached file to get University Sem III and Sem V examination 2022 routine.	<a href="#">Detail</a>
09.12.2022	Tuition fees concession Semester V 2022 Click "know more" for details.	<a href="#">Detail</a>
09.12.2022	Tuition fees concession Sem III 2022 Please click "know more" for details.	<a href="#">Detail</a>
09.12.2022	Balance Fees Chart for Sem V 2022 Click "know more" for details.	<a href="#">Detail</a>
09.12.2022	Due fees chart for Sem III 2022 Click "know more" for details.	<a href="#">Detail</a>
09.12.2022	Submission of CU form form Sem III and Sem V examination 2022 Click "know more" for details.	<a href="#">Detail</a>
29.11.2022	Notice regarding Odd Semester (Sem-3 & Sem-5) Enrollment. Click "know more" for details.	<a href="#">Detail</a>
29.11.2022	Tuition fees concession 2022 Click "know more" for details.	<a href="#">Detail</a>



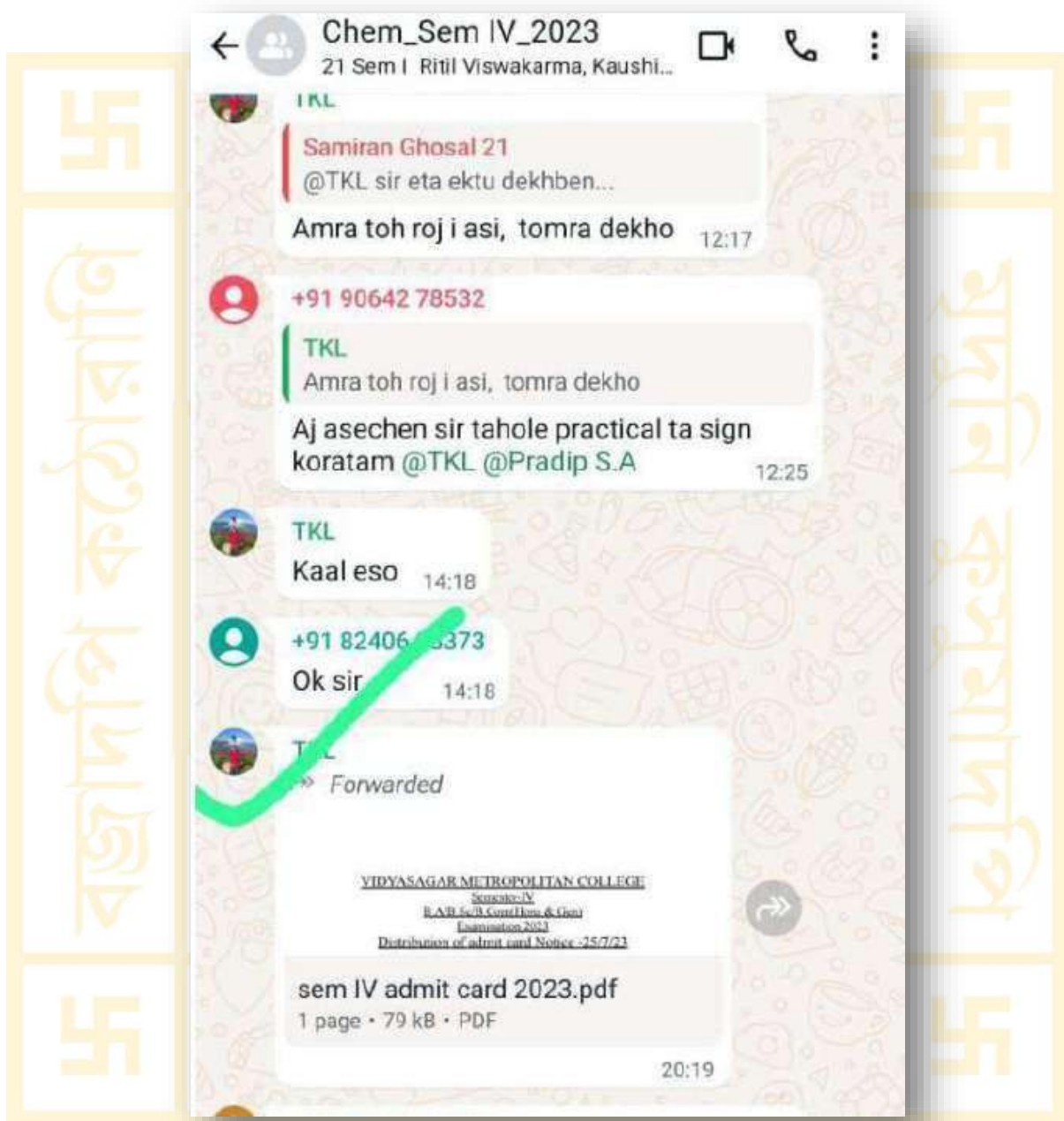
Notices are also circulated through WhatsApp groups :



- b) Once the process of enrolment is over, the University makes available the Admit Cards of bonafide students in corresponding portal which are accessible to the College authority. The college then undertakes the responsibility of taking printouts of those aforementioned Admit Cards and distribute them from the College office after putting signature of the Principal. The students are then intimated for collecting admit cards. The notice is available in the college website as well as circulated in the official WhatsApp group of the students for information of all concerned.




Notice for distribution of admit card is circulated as :





- c) The University Notice pertaining to End-Semester Examination schedule are uploaded in the College website for the information of the stake holders to maintain clarity and transparency. The students are also informed of the same in the official WhatsApp group. The University issues notice as follows :

CE/Allot/CBCS/22/42



**UNIVERSITY OF CALCUTTA**

**B.A./B.Sc. Semester V (Honours) Examination, 2022**  
**(Under CBCS)**  
(Vide Notification No. CSR/3/18 dated 07.05.2018)

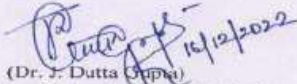
**THEORETICAL PROGRAMME**

Date	Honours Course	Time
Friday, The 13 <sup>th</sup> January, 2023	CC – 11	10:00 A.M. to 1:00 P.M. (Full Marks 65)
		10:00 A.M. to 12:00 Noon (Full Marks 50)
Tuesday, The 17 <sup>th</sup> January, 2023	CC – 12	10:00 A.M. to 1:00 P.M. (Full Marks 65)
		10:00 A.M. to 12:00 Noon (Full Marks 50)
Wednesday, The 18 <sup>th</sup> January, 2023	DSE–A	10:00 A.M. to 1:00 P.M. (Full Marks 65)
		10:00 A.M. to 12:00 Noon (Full Marks 50)
Thursday, The 19 <sup>th</sup> January, 2023	DSE–B	10:00 A.M. to 1:00 P.M. (Full Marks 65)
		10:00 A.M. to 12:00 Noon (Full Marks 50)

*Practical Examinations will be held in 'away centre' from 20-01-2023 to 06-02-2023. The respective dates will be notified to colleges through college portal. College should inform respective candidates accordingly.*

*Candidates shall have to appear at the examination in subject/s and paper/s on the scheduled date/s and time printed in their respective Admit Cards.*

Senate House  
Kolkata  
The 16<sup>th</sup> December, 2022.

  
(Dr. J. Dutta)  
Controller of Examinations (Acting)  
University of Calcutta

বিদ্যাসাগর মেট্রোপলিটন কলেজ





CE/Allot/CBCS/22/45



**UNIVERSITY OF CALCUTTA**

**B.Com. Semester V (Honours & General) Examination, 2022  
(Under CBCS)**

(Vide Notification No. CSR/10/18 dated 30.05.2018)

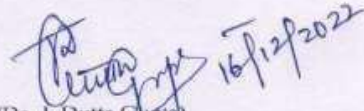
**THEORETICAL PROGRAMME**

Papers with Non-MCQ	Time
Full Marks of more than 50	From 10:00 A.M. to 1:00 P.M.
Full Marks of up to 50	From 10:00 A.M. to 12:00 Noon

Friday, The 20 <sup>th</sup> January, 2023	(CC 5.1 Ch for Hons.) (CC 5.1 Cg for General) (80 Marks) (Non-MCQ) Auditing & Assurance
Saturday, The 21 <sup>st</sup> January, 2023	(CC 5.2 Ch for Hons.) (80 Marks) (Non-MCQ) Taxation II
	(DSE 5.1) (for General only) (80 Marks) (Non-MCQ) Taxation II Consumer Behaviour and Sales Management Public Finance and Taxation Fundamentals of Computer
Saturday, The 28 <sup>th</sup> January, 2023	(DSE 5.1) (for Hons. only) (Non-MCQ) Macroeconomics (Module I) (40 Marks) Consumer Behaviour and Sales Management (for Hons.) (80 Marks) Public Finance and Taxation (for Hons.) (80 Marks) Fundamentals of Computer (for Hons.) (80 Marks)
Monday, The 30 <sup>th</sup> January, 2023	(DSE 5.1 for Hons.) (Module II) (40 Marks) (Non-MCQ) Advanced Business Mathematics
Tuesday, The 31 <sup>st</sup> January, 2023	(DSE 5.2 for Hons. & General) (80 Marks) (Non-MCQ) Corporate Accounting Product & Pricing Management and Marketing Communication Direct Tax : Laws and Practices DBMS and System Analysis & Design

- *Candidates shall have to appear at the examination in subject/s and paper/s on the scheduled date/s and time printed in their respective Admit Cards.*

Senate House  
Kolkata  
The 16<sup>th</sup> December, 2022.

  
(Dr. J. Dutta Gupta)  
Controller of Examinations (Acting)  
University of Calcutta



d) During the pandemic examinations were conducted online. Question papers in the form of pdf files were uploaded initially by the University in its official website and a copy of the same was also uploaded to the College website. Faculties were assigned duties for unlocking the said questions according to the stream for example Humanities, Science and Commerce. Another segment of faculties were responsible for sending the subject wise questions to the official email ID of the students. Upon completion of the examination, the students had to submit pdf version of their answer scripts to designated official email of respective departments within a stipulated time. Students were properly instructed and mentored regarding the process.

An example of such instruction for online examination procedure is given :

Vidyasagar Metropolitan College  
C U examination 2021  
Instruction to students

Student having valid admit card issued by C.U are hereby instructed to follow the points regarding CU examination, 2021. No answer script will be considered for evaluation from candidates who do not have valid admit card from C.U.

- Question papers will be available for downloading 10 minutes before scheduled time of examination in the following websites:  
[www.cuug.in](http://www.cuug.in)  
[www.cuug20.in](http://www.cuug20.in)  
[www.culibrary.ac.in](http://www.culibrary.ac.in)  
[www.vec.ac.in](http://www.vec.ac.in)  
Students must download the respective question paper according to the routine/ schedule mentioned in his/her admit card.
- The college will **accept only one answer script (less than 20 MB) from each candidate for each exam unless otherwise instructed by CU.**
- **Preparing the answer scripts**

- 1. On the Front Page (1st Page) students must write their**
  - University Registration Number
  - University Roll number
  - Subject Paper, Group and Semester/ Part
  - Date
- 2. On each page students must write**
  - Page number (in each page)
  - University Registration Number
  - University Roll number
  - Date
- 3. Students must use A4 size white paper (not ruled)**
- 4. Students must write their answer on one side of the page**
- 5. Answers must be written in black ink or deep blue ink.**
- 6. Creating a soft copy of the answer script**
  - Install a Scan app from Google Play store to Scan and create PDF of the answer script.



- Scan each page one-by-one using the app very cautiously so that top to bottom of the page is scanned and create a single PDF file for the entire answer script.
- File size must be less than 20 MB.
- Answer script file name should be of the following style:
- Semester\_subject\_date\_Registration No.\_Roll No.pdf  
eg.  
SemV\_PHYG\_15/01/2022\_XXXXXX\_XXXXXX.pdf

Or

Part\_subject\_date\_Registration No\_Roll No.pdf  
eg.  
PartII\_BNGA\_16/01/2022\_XXXXXX\_XXXXXX.pdf  
where xxxxxx represents registration no and XXXXXX represents CU roll number.

- Time of sending the answer script is 30 minutes after the scheduled end time of the respective examination paper.

**Note: Each student is allowed to upload the answer script in one PDF file.**

- Candidates must send email from his/her own mail ID to specified mail ID as mentioned by the corresponding department/teacher. List of such mail ID for sending answer scripts along with subject/paper will also be available at college website in the notice section.

e) The end semester theory examination are held at away centres. For B.A and B.Sc students the answer scripts of honours paper are sent to the University after each examination day from the allotted centre of Examination. Whereas the general papers are kept at those centres for evaluation by the concerned subject teacher of that centre. However answer scripts for all papers of B.Com examination are sent to the University.

f) If the college is an allotted centre for End-Semester Theory Examination, then immediately upon receipt of such allotment, the examination subcommittee undertakes a meeting to chalk out plans for smooth conduction of the said examination. Measures



are taken to maintain proper infrastructure like uninterrupted power supply, drinking water, cleaning of wash rooms etc and to maintain peaceful environment for the said examination.

- g) Since the examinees are coming from different colleges, so appropriate demarcations are made at strategic places for the ease of identification of rooms. Employees are deployed to assist the examinees to find their rooms.
- h) For ailing students or those suffering from contagious disease, separate rooms are kept ready and proper surveillance of that room is ensured by means of invigilation.
- i) There are also arrangements for candidates with disability who appear with scribe after taking prior permission from the University. Separate room is kept vacant to accommodate those candidates. Invigilation in those rooms is also ensured.

Appropriate arrangements are also made for first aid in case of minor injuries, a registered medical practitioner is involved in the Centre Committee for conducting the Examination for taking care of any examinee if required. In emergency during the examination ambulance can be arranged for immediate transfer to the nearby Hospital.

- j) The sealed Question papers sent by the University are opened immediately prior to the examination starting time in presence of the Principal who is himself assigned as centre-in -charge. The faculty members are bestowed with the responsibility of distribution of question papers to the examinees, whereas the non- teaching members distribute the blank answer scripts, loose sheets, threads and attendance sheet of the examinees.
- k) According to the University directives, Red Copy is allotted for 50 marks or 2 hours examination and Blue Copy for more than 50 marks or 3 or 4 hours examination. The Examination Subcommittee along with the non-teaching staff on duty ensure correct distribution of answer scripts. The Examination Subcommittee also prepares room-wise subject list for ease of examination conduction. Furthermore, Summary Sheet is provided for every room wherein the invigilators have to sign indicating the roll number of the absentees in that room.



- l) The answer scripts are arranged and packed in presence of a member of the examination subcommittee. All the Honours papers are dispatched to the University on the date of examination. However, the papers for General courses are retained by the college and need to be evaluated by the faculties of the college itself. For the latter case the answer scripts are packed and delivered to the respective departments with appropriate documentation and record of the details maintained by the examination subcommittee. After completion of evaluation and uploading of marks in the University portal, the answer scripts are sent to the Head examiners as and when asked for. The statement of marks are kept in the custody of the examiner.
- m) The Practical Examination of the students of Honours subjects are held at away centres, whereas that of the General subjects take place in the College itself. The University allots a specific time frame for conduction of both the examinations. The different Departments involved in teaching Practical courses publish Notices in connection with the Practical Examinations, which are uploaded in the College website for the information of the students and transparency. The students who are going to appear in practical examination at away centres are provided rigorous practice and advised meticulously to maintain the decorum during practical examination. The marks in connection with these Practical Examinations are uploaded in the University Portal by the respective Departments when the portal opens.

An example of notice for practical examination is given here :

**Vidyasagar Metropolitan College**  
(Erstwhile Vidyasagar Evening College)  
(NAAC Accredited)

39, Sankar Ghosh Lane  
8A, Shibirarayan Das La  
Kolkata - 7000  
Phone: +91 62831374  
Mobile: +91 94331534  
Web: www.vcc.ac

VIDYASAGR METROPOLITAN COLLEGE  
NOTICE-15/02/2023

This is for information of all concerned that C.U. B.Sc 1<sup>st</sup> Semester CEMG practical examination 2022 is scheduled to be held on 22/02/2023 Wednesday from 12.30 pm-3.30 p.m at New Building Chemistry Laboratory.

Candidates are directed to report within 12 noon on that day along with following documents:

1. C.U. Admit card (if available)
2. C.U. registration certificate (if available)
3. Laboratory Note Book
4. Personal belongings.

15/02/2023  
Teacher in charge

Internal Examiners



Representative Picture of Practical Examination held in the year 2020-21 :

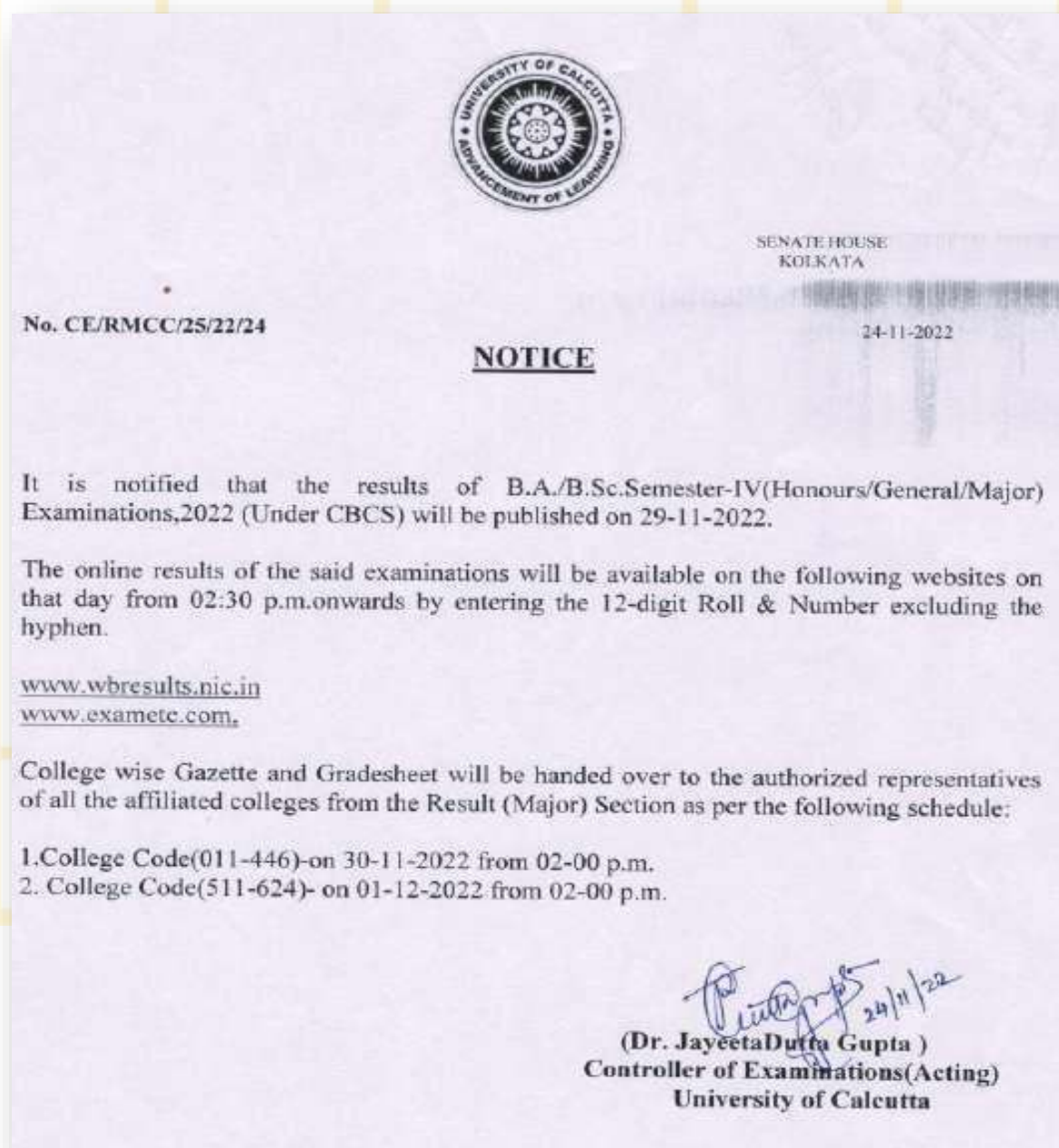


- n) If the college is an allotted centre for End-Semester Practical Examination, then immediately upon receipt of such allotment, the concerned department informs the Convener of the examination subcommittee. The Convener then drafts an authorization letter addressing the Controller of Examinations for receipt of practical examination question papers immediately prior to the date of examination. The concerned department that is assigned as an away centre have to take the responsibility of smooth conduction of the said examination on the allotted days.



- o) Once all the theoretical and practical components are over and all marks uploaded, the University publishes End-Semester Examination results. The notices for result publication are uploaded in the College website for information of the examinees. The students can access the University website and check their result on the day of publication.

An example of result publication notice issued by the University is given :





The college also issues notice to students to collect their university result as follows :

The screenshot shows a web browser window with the URL [vec.ac.in/news\\_notices.php](http://vec.ac.in/news_notices.php). The page has a dark red navigation bar with the following menu items: HOME, ABOUT US, ACADEMICS, RESEARCH, ADMISSION, LIBRARY, FACILITIES, ACTIVITIES, RTI, IQAC, NAAC, NOTIFICATION, CONTACT, LOGIN. Below the navigation bar is a list of notices. The notice dated 06.07.2021 regarding the 'collection of grade sheet' is highlighted with a red border. The text of this notice states that students who appeared in CU semester IV 2020 examination and found their result as 'not found' in the online result portal can collect their CU gradesheet (if available at college) between 3 pm to 5 pm from 07/07/21 to 08/07/21. It also mentions that students who don't need sem IV gradesheet urgently can collect the same during submission of CU form for upcoming CU even semester examination 2021, along with registration certificate and CU roll number during collection of grade sheet.

10.07.2021	<b>important instructions regarding C.U. form fill up for even semester</b> Don't fill in and submit CU form for even semester examination 2021, unless you get instructions/ guidelines from your Mentor.	
06.07.2021	<b>collection of grade sheet</b> The students who have appeared in CU semester IV 2020 examination and found their result as "not found" in cu online result portal, can collect their CU gradesheet (if available at college) between 3 pm to 5 pm from 07/07/21 to 08/07/21. Rest of the students who don't need sem IV gradesheet urgently can collect the same during submission of CU form for upcoming CU even semester examination 2021. #bring registration certificate and cu roll number during collection of grade sheet.	
06.07.2021	<b>Verification of "Student Credit Card"</b> Students, applying for student credit card are advised to send the scan copy (from original documents) to verify their submitted documents in 'Student Credit Card' portal to Email: <a href="mailto:vmcatstudentcreditcard@gmail.com">vmcatstudentcreditcard@gmail.com</a> For further query you may also contact with Dr. Srinwanti Mukhopadhyay (ph: 939535726) or Dr. Karick Mallik (ph: 7888989433)	
02.07.2021	<b>NOTICE FOR PAYMENT OF FEES FOR EVEN SEMESTER CANDIDATES (in Bengali)</b>	<a href="#">Detail</a>
02.07.2021	<b>NOTICE FOR PAYMENT OF FEES FOR EVEN SEMESTER CANDIDATES</b>	<a href="#">Detail</a>





## FLOW DIAGRAM OF END-SEMESTER EXTERNAL EXAMINATIONS

### 1. ENROLMENT FOR EXAMINATION

University conducts Enrolment through its online portal. The college circulates Notice for the same through Website and whatsapp to the students. The students pay the Enrolment fee online and complete the entire process in the online mode

### 2. ADMIT CARD GENERATION & DISTRIBUTION

Notice for admit card distribution are published. Hard copy of Admit Cards are distributed to students from the College office.

### 4. EVALUATION OF THEORETICAL SCRIPTS & PRESERVATION OF MARKS

Honours papers are evaluated by the examiners appointed by the University. General course papers are evaluated by the faculties of the away centre. Marks awarded are entered in the University portal.

### 3. EXAMINATION SCHEDULE & CENTRE ALLOCATION

The University Notices pertaining to End-Semester Examination schedule are uploaded in the College website and circulated in the official WhatsApp group of the students. Students appear examination at away centre as informed in their Admit Card.

### 5. CONDUCTING OF PRACTICAL EXAMINATION

For Honours subjects the Practical Examination are held at away centres and that of the General subjects are conducted by the College during schedule announced by the University. Notices in connection with the Practical Examinations are uploaded in the College website.

### 7. UPLOADING OF MARKS IN UNIVERSITY PORTAL

Marks of all segment of examination, i.e. Internal, Tutorial /Practical and Theoretical examination are uploaded in the University portal in scheduled time period notified by the University.

### 8. RESULT PUBLICATION AND REVIEW SYSTEM

Notice for University Result Publication are uploaded in the College website for the information of the students. Students having grievances regarding the results, can apply for review, re-examination or self-inspection. Notice is communicated to the students for their information through college website and WhatsApp group.